

**SOUTH DAKOTA ARCHERS ASSOCIATION  
INCORPORATED**

**BY-LAWS**

~~Revised 12/96~~ Revised 4/27/02, Rev. 1.0

**ARTICLE I**

## **OFFICES**

The principal office of the corporation shall be located in the City of Pierre, County of Hughes, State of South Dakota. The corporation may have such offices, either within or without the State of South Dakota, as the Board of Directors may determine or as the affairs of the corporation may require from time to time.

## **NAME**

The name of this association shall be "South Dakota Archers Association Incorporated" and otherwise referred to as SDAA.

## **PURPOSE**

- (A) To unite archery associations into one organized unit that will work together to provide for the development of the sport of archery in conformance with the majority membership.
- (B) To provide the basic plan by which individual archers can organize into clubs that join together to form an association within a state, in order to regulate and administer the sport within the described region.
- (C) To provide a basic plan by which such archery associations may become affiliated with the National Field Archery Association and otherwise referred to as NFAA.
- (D) To foster, expand, promote and perpetuate the practice of field archery and any other archery games as the associations may adopt, and enforce uniform rules, regulations, procedure, conditions, and methods of playing such games.
- (E) To encourage the use of the bow in the hunting of all legal game birds and animals, and to protect, improve, and increase the sport of hunting with bow and arrow.
- (F) To conduct a continuous educational program designed to acquaint the public and the archer with the use of the bow as recreation and a weapon suitable for the hunting of legal game.
- (G) To conduct tournaments to determine state championships in all archery games adopted by the association and to provide sanctions for tournaments.

## **ARTICLE II** **MEMBERS**

### **Section I:**

There shall be four classes of memberships: Honorary, ~~active~~adult, junior, and family.

(A) Honorary membership may be granted upon recommendation of the Board of Directors and by a majority vote of the membership at any state meeting. Honorary memberships are exempt from regular fees and dues.

(B) ~~Active-Adult~~ membership shall be granted to anyone who has attained his/her eighteenth birthday upon payment of regular fees and dues.

(C) Junior membership shall be granted to anyone under eighteen years of age upon payment of regular fees and dues. Upon attaining the eighteenth birthday, the junior member shall automatically become an active member.

(D) Family membership shall be granted to a family including husband and/or wife with dependents under eighteen years of age upon payment of regular fees and dues.

**Section II:**

Annual dues, delinquency fines, and all other dues, fees, and fines pertaining to the membership shall be established or modified by a majority vote of the Board of Directors subject to approval by a two-thirds vote of the members in attendance at the next state meeting.

**Section III:**

The Board of Directors may suspend or expel any member, provided that:

(A) Two-thirds of the members of the Board of Directors must approve such action.

(B) The member subject to suspension or expulsion must be notified in writing of the cause for such action thirty (30) days prior to the vote of the Board of Directors. Such notification shall be in the form of a letter from either the Secretary or the President of the SDAA.

(C) An expelled or suspended member may be reinstated upon appeal by either a two-thirds vote of the Board of Directors or by a two-thirds vote of the members in attendance at any state meeting.

**ARTICLE III**  
**BOARD OF DIRECTORS**

**Section I:**

The Board of Directors shall consist of a President, Vice-President, NFAA Director, four Area Governors, the immediate Past President ~~and one Member At Large.~~

- (A) No one member shall hold more than one office at any one time.
- (B) To be nominated and elected to the Board of Directors, the member shall be a member in good standing for a period of not less than one year for the previous year prior to the nomination.
- (C) All Board of Directors must maintain a current NFAA and a current SDAA membership during their term of office.

**Section II:**

Subject only to the provisions of these By-Laws and to such action as may be taken from time to time by the SDAA, the Board of Directors shall manage, control, and direct the policies and property of the SDAA. Decisions of the Board of Directors may be overridden by a two-thirds majority vote of the members in attendance at the state meeting that such decisions are reported.

**Section III:**

The Board of Directors shall meet at the call of the President. At any meeting of the Board, five members shall constitute a quorum. The President of each affiliated club shall be notified prior to each board meeting held.

**Section IV:**

The Board of Directors may at any time, take a mail vote on ballots submitted by the Secretary-Treasurer at the direction of the President. Thirty (30) days after the mailing of the ballots, the Secretary/Treasurer and one Board of Director shall count the ballots received and the results shall constitute a vote.

**Section V:**

Any vacancy in the office of Area Governor out of due course shall be filled by appointment of the President. Appointments to any unexpired term shall be effective until the next regular election where a successor shall be elected to office.

**Section VI:**

Committees with specific assignments may be appointed from the membership by the President, the chairman of which may be appointed from the Board of Directors.

**ARTICLE IV**  
**OFFICERS AND DUTIES**

**Section I:**

The officers of the SDAA shall be: President, Vice-President, Secretary-Treasurer, ~~Classification Secretary~~, NFAA Director, four Area Governors, the immediate Past President, ~~and one Member at Large.~~

**Section II:**

The manner of election or appointment and tenure of the officers of the SDAA shall be as follows:

(A) The President and Vice-President shall be elected in odd numbered years by a majority vote of the members in attendance at the state indoor meeting for a two year term of office. The President and Vice-President shall take over their respective offices ~~beginning with the subsequent calendar year immediately following the election.~~

(B) The NFAA Director ~~shall take office at the time of election and is elected in odd numbered years.~~ be elected in even numbered years by a majority vote of the members in attendance at the state indoor meeting for a two year term of office and shall take over his/her respective duties immediately following the election.

(C) The President shall appoint a Secretary/Treasurer ~~and a Classification Secretary~~ to serve a term of office concurrent with that of the President.

(D) The Area Governors shall be elected for a term of two calendar years by the membership of each area residing therein. The Area Governor from the Northeast and Southwest areas shall take office in even numbered years. The Area Governors from the Southeast and Northwest areas shall take office in odd numbered years. The four areas are defined as:

- 1) The Northeast area is North of Interstate 90 and East of the Missouri River;
- 2) The Southeast area is South of Interstate 90 and East of the Missouri River;
- 3) The Northwest area is North of Interstate 90 and West of the Missouri River with the exception of Pennington County which is included in this Northwest area; and
- 4) The Southwest area is South of Interstate 90 and West of the Missouri River except for Pennington County.

~~(E) — The Board Member at Large shall be elected by a majority vote of the members present at the state indoor meeting for a three year term of office beginning with the next subsequent calendar year.~~

(F) In the event a President elect shall be unable to qualify for office on January 1st, he/she shall have a period of twenty (20) days in which to do so and after that time, the Vice-President shall assume the office of President for the duration of the term. During the twenty (20) day period, the incumbent President shall continue to act in the capacity of President

and thereafter shall surrender all records of the SDAA in his/her keeping to the Vice-President elect.

**Section III:**

The duties of the officers of the SDAA shall be as follows:

(A) The President shall preside at all meetings of the Board of Directors and at all business meetings of the SDAA, appoint attending and special committees and initiate and develop activities of the board which shall accomplish the purpose of and serve the needs of the corporation.

~~(B) (B)~~—The Vice-President shall perform the duties of the President when he/she is unable to act and shall fill any unexpired term of the President.

~~(C) The NFAA Director will be responsible for keeping all affiliated clubs advised of the current NFAA rules governing tournaments and soliciting input from these clubs. The NFAA Director will be responsible for carrying out inspections of ranges, helping with the NFAA rules, and answering all questions pertaining to the NFAA.~~

(C) The Secretary/Treasurer shall be custodian of all records and property of the SDAA, conduct correspondence, take votes of the membership when so instructed by the Board of Directors, and inform the membership of official actions of the Board of Directors. As Treasurer, he/she shall receive all monies of the SDAA and deposit them to the credit of the corporation in a manner approved by the Board of Directors and shall keep accurate accounts of such transactions. Full reports of the Treasurer's official activities shall be made at the state meetings and made a part of the minutes of the meetings. The financial report shall be submitted in full for the benefit of all members in the following months newsletter. When a successor is appointed by the President, the Secretary/Treasurer shall surrender all records of the SDAA in his/her keeping to the President.

~~(D) —The Classification Secretary shall keep records of scores of the state tournaments and serve as classifying officer of the corporation subject to regulation by the Board of Directors and the membership of the corporation.~~

(E) The Area Governors shall:

- 1) Assist or represent the NFAA Director in approving indoor and outdoor ranges if called upon to do so.
- 2) Use the NFAA handbook of Constitution and By-Laws for explicit rules pertaining to inspecting indoor and outdoor ranges. Forms will be provided for the inspection.

- 3) Assist the President in achieving the purpose of the corporation and represent the membership of their respective areas at meetings of the Board of Directors.

## **ARTICLE V** **VOTING**

### **Section I:**

Each SDAA member, irrespective of class of membership, who is eighteen years of age or older shall be considered an adult and shall have one vote.

### **Section II:**

Matters that must come before the SDAA other than at the state meetings may be submitted to the membership by mail and a vote taken. A question so submitted shall be decided by a majority of the ballots received by the Secretary/Treasurer thirty (30) days after the mailing of ballots to the members.

### **Section III:**

Proxy votes are not permitted at the state meetings, in mail balloting, or Board of Director meetings.

## **ARTICLE VI** **ANNUAL MEETING**

### **Section I:**

The SDAA shall hold its annual meeting in connection with the annual state indoor tournament at a time and place designated and adequately publicized by the Board of Directors.

### **Section II:**

The members present at the annual meeting shall constitute a quorum for the transaction of such business as may come before the meeting.

## **ARTICLE VII** **RULES OF PROCEDURE**

### **Section I:**

Roberts Rules of Order shall be the rules of procedure for all meetings of the Board of Directors and the membership of the South Dakota Archers Association, Inc. subject to the provisions of these By-

Laws.

**ARTICLE VIII**  
**AMENDMENTS**

**Section I.**

These By-Laws may be amended in the following manner:

(A) At any state meeting of the SDAA by a two-thirds majority vote of the voting members present, provided all proposed changes have been mailed to each voting member of the SDAA at least thirty (30) days prior to said state meeting.

(B) At any state meeting of the SDAA by a two-thirds majority vote of the voting membership of the SDAA being present without prior notice of the changes being mailed to members.

(C) At any time other than at a state meeting by a two-thirds majority vote of the voting membership of the SDAA by mail ballot in a manner approved by the Board of Directors provided that all proposed changes have been mailed to each voting member of the SDAA at least thirty (30) days prior to the date set for counting the ballots.

These By-Laws may in no other way be amended.

**KNOW ALL MEN BY THESE PRESENT:** That we, the undersigned, being all members of the Board of Directors of the above corporation, hereby assent to the foregoing By-Laws and adopt them as the By-Laws of said corporation.

**IN WITNESS WHEREOF,** We have hereunto subscribed our name, this \_\_\_\_\_ day of \_\_\_\_\_, 1997.

\_\_\_\_\_ President  
\_\_\_\_\_ Vice President  
\_\_\_\_\_ Northeastern Area Governor  
\_\_\_\_\_ Southeastern Area Governor  
\_\_\_\_\_ Northwestern Area Governor  
\_\_\_\_\_ Southwestern Area Governor  
\_\_\_\_\_ Past President  
\_\_\_\_\_ Member at Large  
\_\_\_\_\_ NFAA Director

**KNOW ALL MEN BY THESE PRESENT:** That the undersigned Secretary/Treasurer of the corporation known as the South Dakota Archers Association, Inc., does hereby certify that the above and foregoing By-Laws were duly adopted by the members of said corporation by majority vote of the quorum of members present at the initial meeting on \_\_\_\_\_, ~~1997~~2002 and that they do now constitute the By-Laws of said corporation.

ATTEST:

Secretary/Treasurer of SDAA